

**Catholic Central High School  
Board of Directors Meeting Minutes  
June 9, 2010  
Held at CCHS**

**Opening Prayer - Mr. Goebel**

**I. Attendance**

**A. Staff, Faculty and Administration:** Greg Groth, Dan Meddaugh, and Todd Willems

**B. Visitors:** None.

**C. Board Members**

**Present:** New member Suzanne Williamson from St. Peter's in East Troy was welcomed. Other members included Byrne, Galvin, Goebel, Kelly, Merkt, Moe, Spiegelhoff, Stang, and Wolff, M.

**Absent:** Dietz and Wagner

**Absent Excused:** Greenwald, Kempken, and Smetana

**D. Student Council:** None.

**II. Approval of Minutes:**

- **Minutes from April 14, 2010**  
**Motion:** Wolff 2<sup>nd</sup> Spiegelhoff Unanimously Approved.
- **Minutes from May 12, 2010**  
**Motion:** Wolff 2<sup>nd</sup> Byrne Unanimously Approved.

**III. Community Participation - None.**

**IV. Clergy Comments - None.**

**V. Reports**

**A. Student Council - None.**

**B. Staff and Faculty:**

- Dan Meddaugh reported on the successful Gettysburg trip by the Junior class and others in April of this year.
- Todd Willems reported on continuing compliance with the Accreditation Committee (See attached School Improvement Coordinator Report).

**C. Principal (Groth)**

**Budget Matters:**

- Anticipate cash flow problems at end of the month in an amount uncertain because of delinquency in payment of certain parish assessments and tuition.
- Anticipate borrowing money on line of credit to offset shortfall and will repay that loan in September 2010.

**Enrollment:**

- Anticipate a total enrollment of 140 students

**Staff/Faculty Update:**

- Hired new Science teacher, and new part-time Art teacher and searching for Library resource person; hired new cheerleading coach, and searching for a new assistant wrestling coach.

**Capital Improvements:**

- Window replacement project nearing completion.
- Plans for the Chemistry lab have been approved by the State of Wisconsin.
- Need to develop plan for replacing our current buses.

**D. Development Report (Selburg)**

- Donations collected from 7/1/09 through 6/3/10 total \$135,689.00 as compared to \$143,347 at this time last year.

**E. Board President (Goebel)**

- Anticipate appointing a financial planning task force once the marketing results are in and a review can then commence of the status of our facilities, technology plan and security plan.
- Appointed Linda Kempken as Board representative on the School Improvement Committee.
- Asked Mr. Groth to have the faculty present at the July meeting to give a self-evaluation of their goal accomplishments for the ending school year and their projected goals for the next school term.
- Reported continuing contact with the Holy Cross Parish with the idea of representatives from the Board making a presentation in the future to their Parish Council.

**F. Marketing Committee Report (Stang)**

- 14 customized surveys and their results will be analyzed and assessed in the near future.

**G. Academic Planning and Excellence Committee - No Report.**

**H. Personnel Committee - No report.**

**I. Finance Committee (Wolff)**

- Approve and adopt the 2010-11 Budget.  
**Motion:** Wolff 2<sup>nd</sup> Byrne Unanimously Approved.

**J. Policy, Planning and Long Range Planning Committee : No report.**

**K. Building and Grounds (Spiegelhoff)**

- Window replacements shall be completed this month
- Ready to begin work on the Chemistry lab.

- Need to budget for resealing and repainting of parking lot.

**L. Fund Raising Committee (Byrne)**

- Members of the Board invited to become members of the Roundtable or to assist the school in other fundraising activities.

**M. Additional Reports - None.**

**N. Board Structure and Bylaws and Elections (Merkt)**

- To date the following members have been nominated for officer positions for 2010-11:

President: Merkt

Vice President: Byrne

Treasurer: Wolff

Secretary: Kelly

At Large: Open

Past President: Greenwald

- Nominations are open until the July meeting.

**VI. Old Business**

- Approval of Policy #1312.  
**Motion:** Wolff      2<sup>nd</sup> Merkt      Unanimously Approved.

**VII. New Business: None.**

**VIII. Adjournment and go into Executive Section**

**Motion:** Wolff      2<sup>nd</sup> Merkt      Unanimously Approved.

**Closed at 8:30 p.m.**

Respectfully submitted,

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Michael J. Kelly, Secretary

Signed and approved this \_\_\_\_ day of August, 2010.

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Tom Merkt, President

# **School Improvement Coordinator 2009-2010 Report**

## **Fall 2009**

Update School Profile

QAR Analysis

Identify Potential Areas of Improvement

Continue Emphasis on Writing Goals

Staff Writing / Grading Workshop

Began Work on School Improvement Plan

- Committee

## **Spring 2010**

Attempt to Create School Improvement Committee

- Early February
- Holding Pattern

WKCE / ACT Data Mining Workshop

Writing Survey Given

Survey Results Tabulated / Analyzed (Copies)

## **Summer 2010 Plans**

Update School Profile

Finalize School Improvement Committee

Prioritize SIC Agenda Items

## 2008-2009 Percentage Results

		Strongly Agree	Agree a Little	Disagree a Little	Strongly Disagree
1	I feel challenged at school.	27	46	17	10
2	I feel that my assignments help me learn.	24	45	24	7
3	I feel that I deserve the grades that I get.	44	30	19	7
4	I enjoy writing.	29	25	32	14
5	I know the proper steps of the writing process.	36	34	23	7
6	I can easily write a thesis statement.	42	32	18	8
7	I know how to use evidence to support my thoughts while writing.	44	40	11	5
8	I learn new concepts when I write.	31	39	22	8
9	I enjoy analytical writing.	17	30	34	19
10	I enjoy creative writing.	40	33	18	9
11	I enjoy summary writing.	20	30	31	19
12	When I write I prefer to share my own thoughts and ideas.	38	39	15	8
13	When I write I prefer to re-state someone else's thoughts and ideas.	11	34	38	17
14	I understand why I must use citations.	30	36	22	12
15	Citations confuse me.	14	37	26	23
16	I would prefer to learn one style of citations.	26	34	26	14
17	I would prefer to learn several styles of citations.	11	19	(37)	33
18	I feel that my teachers are more concerned with citations than with the quality of my writing.	14	24	36	26
19	I feel like my teachers are more concerned with citations than with the mechanics of my writing.	13	21	40	26
20	I understand the reasons why I need to develop writing skills.	55	28	12	5
21	Writing challenges me.	24	37	24	15
22	I feel like I am becoming a better writer.	35	42	13	10
23	I am writing in classes that I have not traditionally written in before.	33	25	22	10
24	I feel like I am using writing skills in a variety of ways.	30	36	23	11
25	I feel that my writing assignments have gotten more challenging as I have gotten older.	52	28	12	8
26	I feel that writing is helping to prepare me for my post-high school plan.	52	31	9	8