

**Catholic Central High School
Board of Directors Meeting Minutes
January 13, 2010**

Opening Prayer - Chris Goebel

I. Attendance

A. Staff and Faculty: Principal Groth and Ms. Kresken

B. Visitors: None.

C. Board Members

Present: Goebel, Byrne, Carney, Greenwald, Kelly, Kempken, Merkt, Moe, Spiegelhoff, Stang, and Wagner.

Absent: Dietz and Smetana

Absent Excused: M. Wolff

D. Student Council: A. Jacobsen, E. Pieters, and K. Smith

II. Reading of previous Meeting Minutes from December 7, 2009.

Motion: Moe 2nd Greenwald. Unanimously approved.

III. Community Participation - No appearances. For informational purposes only:

Advance notification to the Board Chair is required to make a presentation to the Board. (This is the time that members of the community who wish to bring something before the Board may do so. Items brought up at this point of the meeting should be: 1 - taken under advisement, 2 - referred to the appropriate Board Committee, 3 - tables.) This is the only time visitors at regularly scheduled Operational Board meetings are allowed to address or comment to the Board so that the Board's other business may be conducted as well.

IV. Clergy Comments - None.

V. Reports

A. Student Council - Verbal report given concerning blood drive, school dances, etc.

B. Staff and Faculty - No report.

C. Principal

1. Actions the Principal took for information purposes

- A social justice campaign was started to make students aware of the serious consequences of bullying and harassment.
- Insurance claim was filed as a result of a minor accident involving the school bus damaging a rear view mirror on a truck.

2. Actions the Principal took of Board interest

- Proxies are ready for the windows and the chemistry lab.
- February 16th is set aside for staff development and school improvement. There will be data mining of standard tests, a review of curriculum and developing pedagogical techniques.
- Reprimand of teacher concerning distasteful comments made in the lead story of the student news letter.
- New lights installed in the school and rebate shall be received in 4 to 6 weeks. Average savings of \$10 per day as compared to meter readings of last year.

3. Actions the Principal requests Board approval on:

- Request Board set tuition next month for the 2010-11 school year and hope there will be no increase given the economic conditions in our area.
- Curriculum Handbook for 2010-11 is ready for Board approval.

- Expenditures are provided in the budget for a new water heater and venting system for the laundry room. Repairs to be scheduled as soon as possible.
- Leaks were discovered in the roof of Topper Hall and repairs are being arranged. Expenditures are provided in the budget. Anticipate our share of the cost will be approximately \$4,000.00.
- A policy for staff members using “Facebook” and “My Space” outside of school hours is being developed for review by the Personnel Committee.

D. Recruitment and Public Relations - (Kresken)

- Reported 35 students have taken the entrance test and 11 have made appointments to register. Anticipate the size of the incoming freshman class to equalize the size of the departing senior class.

E. Development Report

- Moe commented on the written Development Committee Report which was handed out and said that although the Development Fund is \$25,000 less than last year at this time the Development Director has expressed confidence that that difference will be made up before the end of the fiscal year.

F. Board President (Goebel)

- The next two Board meetings shall be at Catholic Central and the April Board meeting shall be at St. Al’s.
- The Finance Committee along with the Principal shall investigate funding for the window project.
- Resolution approving new signatories for the Yanny Fund at First Banking Center. Those signatories will include Mr. Goebel, Mr. Wolff and Mr. Kelly.

Motion: Greenwald 2nd: Kempken Unanimously Approved.

G. Marketing Committee Report (Stang)

- Update presented and handout provided of committee’s activities.

H. Academic Planning and Excellence Committee (Wagner) - No report.

I. Personnel Committee (Greenwald)

- In the process of reviewing retirement plan and Rich Carney is assisting the Principal in reviewing the health insurance plan.

J. Finance Committee (Groth Reported)

- Cash flow for the next 6 months has been projected and appears satisfactory.
- Income/Expense Report is on target.

K. Policy, Planning and Long Range Planning Committee (Goebel)

- All policies have been converted to Word Perfect.
- Review Tuition Collection Policy #3240

L. Building and Grounds (Spiegelhoff)

- Discussed a review of the boiler systems and the problems of the leaking Topper Hall roof.

M. Fund Raising Committee (Byrne)

- Requested help in the upcoming phonathon.

N. Additional Reports

- Groth reported that he, the business manager of St. Mary's Parish, and the Principal of St. Mary's Grade School have reviewed and studied the existing Shared Facilities Agreement and will be recommending to their respective constituencies changes thereto.

O. Board Structure and Bylaws and Elections (Merkt)

- No report.

VI. Old Business - None.

VII. New Business.

- Tabling of 2010-11 Employee Handbook
- Tabling of 2010-11 Student Handbook

VIII. Adjournment and go into Section 2 - Executive Section

Motion: Greenwald 2nd Byrne Unanimously Approved.

Respectfully submitted,

Michael J. Kelly, Secretary

Date read: _____

Approved: _____

Chris Goebel